



Editorial guidelines

Aims and general characteristics of the journal

Notas sobre Mamíferos Sudamericanos is a journal published by the Sociedad Argentina para el Estudio de los Mamíferos (SAREM). The aim of the journal is to publish unpublished information on the distribution of neotropical mammals, including new records at a local or regional level, contributing to the knowledge of the biodiversity of South America and the Neotropics in a broad sense. NMamSud also publishes ecological information that, despite being limited, can be useful to increase the knowledge of the mammals of the region. Articles can deal both with native and introduced species, including taxonomic lists, limited records of unknown species, data on genetics, ecology and natural history (e.g., diet, space use), morphology and anatomy, physiology, and behavior. Papers on mammal parasites are also accepted, as well as studies on health and epidemiological surveillance in South American mammals. In addition, the journal will occasionally publish technical reports aimed at providing quality scientific-technical information to improve decision-making involving mammal species or conservation plans in the Neotropics.

Notas sobre Mamíferos Sudamericanos is published exclusively online; papers are published in the journal website once the editorial process is done and the doi is generated. Although the articles are continuously uploaded, they are grouped in a volume with a yearly frequency.

The journal is open-access for readers and has a low cost of publication for authors.

The journal accepts manuscripts in Spanish, Portuguese, and English. All the submitted manuscripts must conform to the editorial standards described below.

General characteristics of the manuscripts

Manuscripts must not exceed 3,000 words (excluding literature, tables, and figures). For longer manuscripts, authors must contact Editor in Chief.

The text format must be that of a Note, without differentiated sections. Articles can be in Spanish, Portuguese, or English, and manuscripts must have the title and abstract in two languages (i.e., Spanish or Portuguese, and English).

All manuscripts must include geographical coordinates for new records, observations, or lists of species described.

If applicable, museum catalog numbers for all referred specimens (including associated tissue) must be included in the manuscript (in an Appendix if numerous). Manuscripts without this repository information will not be accepted for publication.

Manuscripts based on photographs or animal tracks will only be accepted if the identity of the species referred to can be clearly and unequivocally determined. In the case of species in threatened populations, specimens collected in protected areas, or conflict situations (e.g., origin/provenance and collection of the described material), the editorial team might request the authors to indicate the sampling methodology or the corresponding collection permits.

The manuscript must be uploaded using the editorial system OJS (<https://ojs.sarem.org.ar/index.php/nms/about/submissions>). The Editor-in-Chief will check that the manuscript fits the scope of the journal and meets the editorial standards and then assign an associate editor to handle the manuscript. The manuscript will be sent to two external reviewers for evaluation, although in justified cases, the editors may decide to reject the manuscript without going through the review phase.

Publication fees

The publication fee is twenty (20) US dollars for the general public and ten (10) US dollars for members of SAREM, to be used to pay publishing charges. An extra 5 USD will be charged for modifications in the galley proof that exceed ten (10) changes made by the author. Once the paper is published, a second publication fee

will be charged if the author requests changes that were not previously incorporated. Finally, the publication of articles longer than 3,000 words can have an extra cost, to be determined in each case.

Organization of the manuscript

The typeface family used throughout the manuscript will be Cambria or its free version Caladea, with double spacing. Authors are encouraged to consult recent papers to adjust the format of their manuscripts to the journal's standards.

A single file with tables and figures embedded at the end of the manuscript can be sent for the first submission of a manuscript. After acceptance, images in good definition will be requested.

Title

- Cambria/Caladea font typeface 12, in lowercase bold, justified paragraph.
- Scientific names in italics.
- Do not use a full stop.
- The maximum number of words is 25.

Short title

- Cambria/Caladea font typeface 12, in lowercase bold, justified paragraph.
- Scientific names in italics.
- Do not use a full stop.
- The maximum number of characters in the title will be 80.
- The short title must be in the same language as the manuscript and the title.

Authors

- Leave a blank line after the title, and write the authors' names in Cambria / Caladea font size 11, without bold. The order is first name, initial of the second name (followed by a period) and the last name.
- Separate the names of the different authors with commas. The last author is separated using an "and" / "y."
- After the last name of each author, leaving a space, place a number in parentheses to indicate the institution to which they belong; if the same

author belongs to different institutions, differentiate them with different numbers separated by commas.

Affiliations

- On the line following the authors' name, without leaving a space and without using bold, write the institution to which each author belongs with Cambria/ Caladea typeface, body 11, preceded by the corresponding numbers in parentheses.
- Do not add the postal address, but mention the city and country of the institution.
- Use a period followed to separate different affiliations.
- In the end, enter the email of the corresponding author, using this format [correspondence: email]

Abstract

- Following affiliations and leaving a blank line, write the abstract in Cambria/ Caladea font body 12 with a justified paragraph. Precede the abstract with the title **RESUMEN/ RESUMO/ ABSTRACT** with capital letters and bold.
- If the scientific names have not been mentioned in the title, they must be added after the first mention of the common name of the species, without using parentheses, in italics; do not use bold or underline.
- The abstract should include, briefly, objectives, methods (including sample size if applicable), results, and discussion or conclusions (do not expressly indicate the sections).
- The abstract should not contain tables, figures, strange fonts, underlining, or italics, except scientific names.
- References in the abstract text are not recommended.
- The maximum number of words in the body of the abstract should be 100.
- If the article is written in Spanish or Portuguese, an abstract and the title of the article in English should be included (i.e., **ABSTRACT - title in English**). If the article is written in English, the abstract and the title of the article in Spanish or Portuguese should be included (i.e., **RESUMEN/RESUMO - title of the paper**).
- Five (5) keywords should be included after the abstract in Spanish/Portuguese, and five (5) after the abstract in English. The

keywords should be in alphabetical order, separated by commas and without a period. Precede the words with the title **Palabras clave:/ Palavras chave:/ Keywords:** in bold type.

Example:

Title of the article with the scientific name of the species in *italics*

Short title: **Short title with less than 80 characters**

Name I. Last name (1, 2), Name I. Last name (2), and Name I. Last name (2)

(1) Instituto de investigación (InsInv), Buenos Aires, Argentina. (2) Universidad Nacional (UN), La Plata, Buenos Aires, Argentina. [correspondence: email@email]

ABSTRACT

Abstract of fewer than 100 words in a single paragraph.

Keywords: word A, word B, word C

RESUMEN – Título en español/portugués

Resumen en español que refleje el contenido del abstract.

Palabras clave: palabra A, palabra B, palabra C

Text

- The text format will be a note, without differentiated sections, but respecting an order with an introduction, materials and methods, results, discussion, and conclusions. At the end of the text, authors can include a section of acknowledgments and funding prior to the cited literature. These sections, as well as the references, have a title in capital letters and bold type.
- Write the text in Cambria / Caladea font size 12 with a justified paragraph.
- Scientific names should be added after the first mention of the common name of the species, without using parentheses, in italics, with the nomenclatural author. Authors of all mammal species mentioned in the text

should be cited the first time they are mentioned (either in the title, abstract or text). Nomenclatural citations should not be included in the references.

- The maximum number of words in the text should be 3,000.
- The maximum number of Figures or Tables in the manuscript will be four (4).

Literature cited

Authors are responsible for including of all references cited in the text in the literature cited and vice-versa. Avoid citing abstracts of presentations at meetings. Unpublished articles should not be cited unless they are accepted for publication in a journal, in which case they should be cited as “in press.” Unpublished data should be cited as “unpublished data” or “personal observations” and mention the author of the data if it is not an author of the manuscript.

We strongly recommend the use of electronic citation management software. *Notas Sobre Mamíferos Sudamericanos* follows the same style of *Mastozoología Neotropical*, which is used in several popular citation management systems (e.g., Mendeley, Zotero, Endnote) and is available for download at the journal site (<http://ojs.sarem.org.ar/index.php/mn/>).

References within the text should follow the following format:

(Pearson 1995) or Pearson (1995)

(Patton & Smith 1992)

(Solari et al. 2013)

(Pereira et al. 2011; Ojeda et al. 2015) – references are separated by semicolon and in chronological order.

(Pearson 1995: pag. 25; Ojeda et al. 2015: fig. 5; Lanzone et al. 2016: tab. 1) – use this format for citing specific pages, figures or tables of references.

In the References, include the name of all authors if they number six or fewer (e.g., Solari et al. 2013); references with seven or more authors are included using the first author, followed by “et al.”, as in Pereira et al. 2011.

If you used a citation system (e.g., Mendeley, Zotero), send the manuscript without the embedded metadata.

References should be arranged alphabetically by author(s), then by year of publication. When needed, letters are added to the year of publication to distinguish otherwise ambiguous in-text citations (Lanzone et al. 2014, 2016a, b).

Use the "small caps" font for cited literature (i.e., do not change the font size).

Include the doi of all the references that have one. Do not underline the doi and use the same font type and color as the references.

LITERATURE CITED

Journals with page numbers:

LANZONE, C., D. CARDOZO, D. M. SÁNCHEZ, D. A. MARTÍ, & R. A. OJEDA. 2016a. Chromosomal variability and evolution in the tribe Phyllotini (Rodentia, Cricetidae, Sigmodontinae). *Mammal Research* 61:373–382. <https://doi.org/10.1007/s13364-016-0286-9>

LANZONE, C., C. LABARONI, N. SUÁREZ, D. RODRIGUEZ, M. HERRERA, & A. BOLZAN. 2016b. Distribution of telomeric sequences (TTAGGG)(n) in rearranged chromosomes of phyllotine rodents (Cricetidae, Sigmodontinae). *Cytogenetic and Genome Research* 147:247–252. <https://doi.org/10.1159/000444602>

PEREIRA, J. A., ET AL. 2011. Population density of Geoffroy's cat in scrublands of central Argentina. *Journal of Zoology* 283:37–44. <https://doi.org/10.1111/j.1469-7998.2010.00746.x>

SOLARI, S., Y. MUÑOZ-SABA, J. V. RODRÍGUEZ-MAHECHA, T. R. DEFLEER, H. E. RAMÍREZ-CHAVES, & F. TRUJILLO. 2013. Riqueza, endemismo y conservación de los mamíferos de Colombia. *Mastozoología Neotropical* 20:301–365.

Electronic journals without page number:

MACMANES, M. D., & M. B. EISEN. 2014. Characterization of the transcriptome, nucleotide sequence polymorphism, and natural selection in the desert adapted mouse *Peromyscus eremicus*. *PeerJ* 2:e642. <https://doi.org/10.7717/peerj.642>

MEIJAARD E., S. NI'MATULLAH, R. DENNIS, J. SHERMAN, & S. A. ONRIZAL. 2021. The historical range and drivers of decline of the *Tapanuli orangutan*. *PLoS ONE* 16:e0238087. <https://doi.org/10.1371/journal.pone.0238087>

Web pages:

MYERS, P. 2001. Mammalia. <<http://animaldiversity.ummz.umich.edu>>.

R CORE TEAM. 2019. R: A language and environment for statistical computing. R Foundation for Statistical Computing, Vienna, Austria. < <https://www.R-project.org/>>.

Books and book chapters:

OJEDA, R. A., A. NOVILLO, & A. A. OJEDA. 2015. Large-scale richness patterns, biogeography and ecological diversification in caviomorph rodents. Biology of Caviomorph Rodents: Diversity and Evolution (A. I. Vassallo & D. Antenucci, eds.). SAREM, Series A, Mammalogical Research, Buenos Aires.

PATTERSON, B. D., & L. P. COSTA (EDS.). 2012. Bones, clones, and biomes. The history and geography of recent Neotropical mammals. 1st edition. University of Chicago Press, Chicago.

Theses:

TETA, P. 2013. Sistemática de la tribu Abrotrichini (Rodentia: Cricetidae). Tesis de Doctorado. Universidad Nacional de La Plata, La Plata, Argentina.

Data sheets of the IUCN and Categorización de los Mamíferos de Argentina:

ALBANESE, M. S., G. M. MARTIN, P. TETA, & D. FLORES. 2015. *Thylamys pallidior*. The IUCN Red List of Threatened Species 2015:e.T14888655A51222283. <http://dx.doi.org/10.2305/IUCN.UK.2015-4.RLTS.T14888655A51222283.en>

APRILE, G., ET AL. 2019. *Galictis cuja*. Categorización 2019 de los Mamíferos de Argentina según su riesgo de extinción. Lista Roja de los mamíferos de Argentina (SAyDS-SAREM, eds.). <<http://cma.sarem.org.ar>>.

VARELA, D., S. DE BUSTOS, M. S. DI BITETTI, & S. CIRIGNOLI. 2019. *Mazama americana*. Categorización 2019 de los Mamíferos de Argentina según su riesgo de extinción. Lista Roja de los mamíferos de Argentina (SAyDS-SAREM, eds.). <<http://cma.sarem.org.ar>>.

Tables and figures

- Tables must be in the same language than the article. The horizontal margins of the table and the header should have single 1.5 point lines. If other internal separation of the rows is required, they should be used by single horizontal lines of ½ point. Vertical lines should not be used, and

avoid shading rows and columns. Text must be left-aligned in each column and centered in the rows.

- The legend and abbreviations must not be included in the body of the table, instead add a separated text. If the article is in Spanish or Portuguese, legends must also be in English. Use the following format for legends: **Tabla 1.** Medidas individuales de los especímenes de *Didelphis albiventris*. LC: largo del cuerpo; LT: largo cola; LO: largo oreja. El asterisco indica a los ejemplares de Santa Fe. **Table 1.** Individual measurements of the specimens of *Didelphis albiventris*. LC: body length; LT: tail length; LO: ear length. Asterisk indicates specimens from Santa Fe.
- In the initial submission the figures may have low definition, but figures in tiff, png or jpg format with 300 dpi and good definition will be requested once the manuscript is accepted.
- Figures composed of more than one image must all be joined together in the same file to form a single figure that is balanced in its composition.
- Figure legends must be on the same language of the manuscript. If the article is in Portuguese or Spanish, legends must also be in English. Follow this format for legends: **Figura 1.** Cráneo de *Didelphis albiventris*. A) vista dorsal; B) vista ventral; C) vista lateral. Escala= 2 cm. **Figure 1.** Skull of *Didelphis albiventris*. A) dorsal view; B) ventral view; C) lateral view. Scale= 2 cm.
- Cite figures as Figure 1 if it is in the text or (Fig. 1) if it is in brackets. Tables should always be cited without abbreviations: Table 1 or (Table 1).

Geographical location of records

Many of the manuscripts that *Notas Sobre Mamíferos Sudamericanos* publish include new records or extensions in species distributions. Due to the geographic scope of the journal (the entire Neotropics in a broad sense), it is highly desirable that at least one map is included in the work, detailing the location of the new locality, which geographic coordinates in the text must support.

The map must include at least two levels: a continental level, where the study area is detailed on a map of South America or Central America; another regional/ local level where the localities described in the text are detailed.

The format of the geographical coordinates will be in decimal degrees (latitude - 42.901355; longitude -71.303148), with the inclusion of the DATUM if available, and the latitude will be separated from the longitude by a semicolon (;). The corresponding quadrant sign should be included (latitude south of the equator and west of Greenwich is indicated by a single dash (-)).

Identification and determination of the materials

Most of the manuscripts that *Notas Sobre Mamíferos Sudamericanos* receive include new records from photographs or videos, skull-mandibular, or dental remains, and fur. In order to accept these works, it is suggested that the authors present figures where the diagnostic characteristics of the referred species are observed as clearly and unambiguously as possible. These may include comparisons with similar species, markings/ indications highlighting characteristic features, and similar issues. Works with doubts in the taxonomic assignment of the referred species will not be accepted.

Voucher materials

If the records come from skull, mandibular, or dental remains, fur, or other materials, apart from the correct (*i.e.*, unambiguous) determination of the species, it will be a condition for the publication of the manuscript the description of the materials studied, with data of the voucher and where is deposited.

For inquiries, please contact the editor-in-chief by email at editornsms@gmail.com

Editorial team

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